

**Hadrian Learning Trust**  
**Trip Cancellation**  
**by Parents/Pupils**

**January 2025**

## **Trip Cancellation – by parents/pupils**

If a student decides they no longer wish to participate on a trip, any cancellations will only be effective once received in writing from the parent/carer. School must be informed of any cancellations as soon as possible.

In the event that a pupil is no longer able to attend a trip after a deposit or further monies have been paid, then any possible refund will only be considered once the trip has been completed.

Deposits collected for trips are done so according to the contract the School has with tour operators or external suppliers and are therefore non-refundable in most cases.

In the event that a replacement cannot be found for a pupil's place on the trip, then parents/carers may be liable for any costs already committed to by the School with tour operators or external suppliers.

The amount of refund, if any, is dependent on how late the student is withdrawn from the activity, whether a replacement student can be found and what costs have already been met by the School which cannot be reclaimed. Any non-recoverable costs resulting from the withdrawal will be deducted from any refund available.

Any refund would be subject to the costs of processing transactions.